

1st SOUTHGATE SCOUT GROUP

Established 1957 Charity number 305881

CRAWLEY DISTRICT
SCOUT COUNTY OF WEST SUSSEX

Group Executive Members and Trustees 2022- 2023

Group Chairman	Sam Mason
Group Scout Leader	Chris Hobbs
Group Secretary	Sharon Ottley
Group Treasurer	Simon Maddocks
Quartermasters	Elliot Toghil & Ollie Gidman
Deputy GSL	Phoebe Woolard
Youth Commissioner	Ollie Gidman
Karen Trethewey BSL	
Pauline Maddocks CSL	
Kerry Waudby SL	
Chris Prior	Jane Grimshaw
Sara Woolard	Helen Hughes

Minutes of the AGM held on 17th May 2023.

GSL Chris Hobbs welcomed all parents and acknowledged that some were attending for the first time.

Beavers performed 'I am a little glow worm' --- Torches on bottoms were involved!

Cubs presented photos and films from the meetings and activities they've been involved in over the past year including a police station visit, lazer challenge, making mother's day cards, gangnam style & macarena dancing, fire station visit, campfires, St, Georges day, halloween party, first aid evening, making robots from recyclable materials and water fight. Some of these events were also attended by Beavers.

Scouts presented '1st Southgate's Mad Scientist Shrinkinator 3 Million'.

It turned a catapult, bowl, rubiks cube, clock and ladle into shrunken versions. It also shrunk a tall leader into a medium sized scout and then that scout into a small scout. A red headed scout was then turned into an orange!

The mad scientist confirmed that no scouts were harmed during the performance.

Chairperson Sam Mason welcomed everyone to the business part of the AGM which he said had a slightly different format due to changes at Scout HQ level. All parents are in the Group Scout Council.

1. This is a somewhat unusual AGM. Volunteer leaders and other supporters had the opportunity to attend a 'transition meeting' at which changes to the way scouts are organised and operate were outlined. This will have little direct impact on the weekly section meetings that your child attends. This AGM is happening following the changes but before we have all the details for the future. As a result, we have had little time to absorb the changes and how to implement them. This means that to maintain continuity, whilst we acknowledge the changes, we need to retain our current team until we can transform ourselves into the new structure during this coming year.

2. Apologies received from Kerry Waudby, Gemma Hobbs and Sara Woolard.

3. To approve the minutes of the AGM held on 22nd June 2022 – copies of these minutes have been circulated and were reviewed by the Executive Committee at their first meeting after that AGM. Are you all happy that they are a true record of that meeting? Proposed by a parent, seconded by a leader and a show of hands approved.

4. Governance Topics.

This part of the meeting is a necessary part to make sure that the charity's foundations are in good order.

4a Group Constitution.

The rules are changing and there will be a new constitution developed over the next few months based on national guidelines. The new one will be adopted by the Trustee Board and emailed out to all parents. There will then be a chance to vote on it at next year's AGM. In the meantime, we will continue with the one that was adopted by the AGM in 2021.

4b Note the Group's Financial Year.

Members of the Group Scout Council are asked to note that our charity's financial year is 1st March to the last day of February.

Acknowledged by a show of hands.

4c Agree the Number of Members that may be Elected to the Group Trustee Board.

The Group Scout Council must agree at its AGM the number of people that can be elected to the Trustee Board. The recommendation from the outgoing Executive/Board of Trustees is as follows:

This year, in order to provide a degree of continuity whilst we implement the new structure, it is proposed that the membership of the new Trustee Board should include all those current members of the Group Executive who were either elected, appointed or ex officio at last year's AGM and are prepared to continue, plus up to 4 members elected from this meeting. I ask the Group Scout Council to approve that recommendation.

Seconded by a leader and approved by a show of hands.

4d Agree the Quorum for each of the Scout Council, (including AGM's), meetings of the Trustee Board, (there are no sub-committees).

The Group Scout Council must agree at its AGM the quorum – the minimum number of Scout Council members that must be present at a meeting of the Scout Council. The recommendation from the outgoing Executive/Board of Trustees is that the quorum should be set at 10% of eligible members. This is consistent with the existing group constitution. This Scout Council is asked to approve that recommendation.

Seconded by a leader and approved by a show of hands.

The Scout Council must agree at its AGM the quorum for Board of Trustees meetings. The Charity Commission statement of good practice is that the Trustee Board quorum should be set at one third of Trustee Board members plus one. The recommendation from the outgoing Executive/Trustee Board is that the quorum should be set at the same level as the Charity Commission good practice statement. This Scout Council is asked to approve that recommendation.

Seconded by a leader and approved by a show of hands.

5. Review of the Previous Year.

This part of the meeting is the opportunity for the Group Scout Council members present to reflect on the activities of the past year and to refer to the 1st Southgate Annual Report for 2022-2023 that has been shared today.

5a. GSL's Review of Scouting in the Group.

Sam asked Chris to present the annual review.

Chris presented the 2022-2023 annual report (attached).

Sam thanked Chris for the review.

5b. To Receive and Consider the Annual Report of the Executive/Trustee Board Including the Annual Statement of Accounts.

Sam asked Simon Maddocks, Treasurer, to give their explanation of the Statement of Accounts which the Executive/Trustee Board has approved, (along with the Annual Report).

Simon presented the end of year Statement of Accounts. Although we are £5000 down due to a reduction in membership from covid times, we're still in a pretty good place. Parents can help raise funds by donating textiles to 'Ron's Rags', shopping online via 'Easy fundraising' and buying uniform and other goods from the Scout Shop run from our hut.

Sam thanked Simon and invited questions from the floor regarding the Annual report and the Annual Accounts. No questions were asked.

Sam added that due to the current economic climate, subs would not be increased this year.

6. Making Appointments.

Sam noted to the Scout Council members present that this part of the meeting sets the charity up to be well-led during the period until the next AGM. Particularly, the Scout Council appoints an Executive/trustee Board to ensure good governance for the charity over the next year.

6a. To approve the Group Scout leader's nomination of the Group Chair.
Sam handed the chairmanship of the meeting over to GSL Chris.

Chris said - thankyou Sam for being our chair since 2016. I really appreciate all that you have done for this Group. Now, normally, I would announce my nomination for Chair for the year ahead, but as mentioned in my email, this year Sam has decided to step away from the Chair role but remain on the Board of Trustees. Sadly, no-one has come forward to express interest in the role and so for the time being the Group will not have a chair.

If you missed the invitation and are interested in finding out more about any Board of Trustee roles, please ask anyone of the team who will be very willing to explain. I am, however, pleased to share that Sam is willing to Chair the remainder of this meeting today.

6b. To Elect the Group Secretary.

The 'Group Secretary' is an elected appointment and, as required, Sharon Ottley has been formally proposed and seconded. Since there were no other nominations by the closing date, a show of hands is required to approve Sharon's election.

A show of hands agreed.

6c. To elect the Group Treasurer.

The 'Group Treasurer' is an elected appointment and, as required, Simon Maddocks has been formally proposed and seconded. Since there were no other nominations by the closing date, a show of hands is required to approve Simon's election.

A show of hands agreed.

6d. To Elect Persons to the Trustee Board.

These current members have all agreed to serve for another term:

Christine Hobbs, Sharon Ottley, Simon Maddocks, Sam Mason, Karen Trethewey, Pauline Maddocks, Kerry Waudby, Phoebe Woolard, Oliver Gidman, Sara Woolard, Chris Prior, and Elliot Toghill.

(Two previous members, Helen Hughes and Jane Grimshaw, have decided not to stand for another term. The Group currently has no Parent Trustees).

A show of hands approved their election.

Sam thanked the Executive for their work during the year and in particular those members who have served us well and are standing down – Jane and Helen.

6e. To appoint the Accounts Scrutineer.

A parent proposed and a leader seconded Jeff Holmes.

Jeff has been proposed and seconded and is qualified for the role.

A show of hands approved the nomination.

7. Closing remarks.

Sam closed the AGM and thanked all for attending.

A raffle would now be followed by tea, coffee, squash and biscuits.

New Board of Trustees 2023-2024.

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**CRAWLEY DISTRICT
SCOUT COUNTY OF WEST SUSSEX**

Board of Trustees 2023- 2024

Group Chairman	Vacant
Group Scout Leader	Chris Hobbs
Group Secretary	Sharon Ottley
Group Treasurer	Simon Maddocks
Quartermaster	Mick Hill
Deputy GSL	Phoebe Woolard
Youth Commissioner	Ollie Gidman
Karen Trethewey BSL	
Pauline Maddocks CSL	
Kerry Waudby SL	
Chris Prior	Sara Woolard
Elliot Toghill	Sam Mason

FOOT NOTES;

- No-one stepped forward to the Chair role, Sam Mason has agreed to remain in post until a replacement can be found.
- Since this meeting, Ollie Gidman has been Appointed Crawley District Commissioner and will therefore no longer be part of this Groups' Board of Trustees.
- 30JUL23 Karen Trethewey will no longer be the co-opted Beaver Scout Section Leader but will remain on the Board of Trustees.

Chris Hobbs 26/05/2023

