

Risk Management Policy

1st Southgate Scout Group

Charity Registration Number: 305881

Date of Risk Management Policy Statement: September 2014

(Latest Review: April 2024)

1. Introduction

- 1.1 1st Southgate Scout Group (the Group) is a separate educational charity and is registered with the Charity Commission. It was established in 1957. The Group is a part of the Scout Association in the UK and as such is required to comply with the Policy Organisation and Rules of the Scout Association (POR). The Group is also required to comply with the current Charities Acts.
- 1.2 The main aim of Scouting is to actively engage and support young people in their personal development, empowering them to make a positive contribution to society.
- 1.3 The Group is aware that risks will always arise from its various duties and activities. Some risks will always exist and will never be eliminated. However, the Group recognises that it has a responsibility to manage its significant risks and supports a structured and focused approach to risk management. In this way the Group will better achieve its objectives and enhance the value of the service it provides to its members.
- 1.4 The Group's risk management strategy's objectives are to:
 - Identify strategic and operational risks
 - Assess the risks for likelihood and impact
 - Identify mitigating controls
 - Allocate responsibility for the mitigating controls
- 1.5 The Group maintains and reviews a register of its risks and assigns ownership of each risk. (Key words and phrases are shown in appendix 1)
- 1.6 The Group Treasurer and the Group Lead Volunteer will jointly champion and take overall responsibility for embedding risk management throughout the Group.

2. Approval and Review

This Risk Management Policy Statement was prepared by the Group Trustees to provide a framework for the management of risks. It will be reviewed on an annual basis to ensure continuing appropriateness.

Approved by the Trustee Board: Signed Chris Hobbs (Group Lead Volunteer)

Dated: 25th April 2024

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Appendix 1

Keywords & Phrases

- **Risk Management** - is the systematic identification, assessment and prioritisation of risks
- **Risk rating** – Overall score based upon 5 x 5 matrix
- **Risk level** – **High**, **Medium** or **Low**
The risk level can also be described as **Red**, **Amber** or **Green**
- **Likelihood** – How likely is it that this risk will occur?
- **Impact** – What is the impact on the Group?
- **Control** - identified measures or solutions that are intended to minimise the likelihood or impact of a risk.
- **Risk Register** – The method used to document risks

5 x 5 Matrix

Likelihood	Almost Certain (5)	Low (5)	Medium (10)	Medium (15)	High (20)	High (25)
	Likely (4)	Low (4)	Low (8)	Medium (12)	Medium (16)	High (20)
	Possible (3)	Low (3)	Low (6)	Medium (9)	Medium (12)	Medium (15)
	Unlikely (2)	Low (2)	Low (4)	Low (6)	Low (8)	Medium (10)
	Rare (1)	Low (1)	Low (2)	Low (3)	Low (4)	Low (5)
		Negligible (1)	Low (2)	Medium (3)	Very High (4)	Extreme (5)
		Impact				